

NDSCS Foundation Executive Board Meeting Minutes

Pursuant to due call and notice thereof, a regular meeting of the Foundation Executive Board of NDSCS, Wahpeton North Dakota, was duly called and held at the Red River Valley Room of the Hektner Student Center on October 3, 2024.

Members present: Chad Wehri (Brd President), Jeff Leinen (Brd VP), Josh Dozak, Megan Kummer, Hugh Veit, and Rich Slagle (Zoom-left meeting 9:00 a.m.), **Members absent:** Paige Kjesbo, Vicky Schafer

Ex-officio members present: Kim Nelson, Yoney Fobb, Dr. Flanigan (left 8:50), and Michelle Nelson

Board President Chad Wehri called the meeting to order at 8:04 a.m. **Hugh Veit made a motion to accept the agenda with President Flanigan presenting earlier, no closed session, Fusion Change Order and CTE Agreement added. Jeff Leinen seconded. Motion carried - agenda set.**

Jeff Leinen made a motion to approve the minutes from the September 5, 2024, meeting and Megan Kummer seconded the motion. Motion carried.

Rich Slagle gave a personnel update regarding the Executive Director search. Three candidates have been selected as finalists. They are Matthew Hallaway, Chad Frederickson, and Tim Bellmore. On campus interviews will be held on October 11, October 14, and October 21st. Each candidate will meet with the Alumni staff, then present on an assigned topic at a college-wide Open Forum, followed by the Executive Committee interviews, and a campus tour.

Rich shared the process has been a bumpy road. Hugh Veit resigned from the search committee stating his reason for resigning. Chad Wehri was asked to fill Hugh's vacancy if needed. A long discussion was held on the search process and who makes the final decision of who should be hired. Rich brought forth the idea of hiring two individuals, but that was declined. Hugh brought up the idea if it were possible to call a failed search, and it was agreed that would always be a possibility. It was stated the six committee members served as a search committee and they have completed their task to bring names forward. After discussions, Hugh decided not to resign from the committee.

Josh Dozak made a motion: The search committee has brought forth three candidates and the executive committee is to move forward with a final recommendation to be brought before the board to provide a vote. Kim will serve as the coordinator with HR and the Executive board and Chad Wehri, as Board chair will sign documents. Hugh Veit seconded motion. Motion carried.

Dr. Flanigan shared that Bismarck State College has inquired to go to university status. This also means they would be in a different athletic conference, which affects NDSCS. Flanigan recommended additional clarity regarding the CIC public statement. NDSCS is gearing up for Homecoming weekend. Enrollment and credit courses are at the highest enrollment in 43 years. Enrollment is at a 7.2% increase and dorm usage is up 13%.

Kim Nelson discussed the 19th Avenue property. There are two repairs (parking lot and air conditioning) and bills are due which can't be funded with deferred maintenance funds since the college does not own the property. The

college has a Triple Net Lease agreement with the Foundation. Kim asked for volunteers to serve on a committee to work out a solution and come up with options to the lease agreement that will work to address current and future issues. Hugh, Chad, and Josh volunteered.

The good news is that the Alumni Foundation Endowment is just over \$36,000 million.

Yoney gave an update on sponsorships with goal reaching over \$118%, annual and club campaign will be launched in October, and Denise reminded the committee about Giving Day on November 15th. Giving Day will be focused on raising awareness and funds for the Performing Arts Tech Project.

Kim went through the budget; all is on track. Kim highlighted the cost of the executive search, which was not in the 2025 budget.

A motion was made by Hugh Veit and Seconded by Megan Kummer to approve the Bremer Insurance premium. It was noted that the director and officers' liability was increased from \$3 to \$5 million, and the replacement cost of the Fargo property was increased from \$9.97 million to \$11.8 million. Motion passed.

Kim presented the parking lot assessments for the 8th Avenue Project. After receiving different estimations, the final amount was slightly less than previously presented assessments. No decision was made whether to pay all in one lump sum or pay over 25 years.

Denise Laymon shared that John Jenson would be the keynote speaker at the Speaker Series on October 17th and the Wildcat Singers would also be performing. Kim shared on October 22nd a Meet and Greet will be held in St. Paul at the Summit Brewery.

CIC updates: Bids are going out for the interior FF&E and signage on the building. Funding options to complete the CIC were discussed. **Megan Kummer made a motion and Josh Dozak seconded to approve the signing of the ND Dept. of Career and Technical Education (CTE) clarification letter regarding funding sources related to the CTE Capital Projects Grant Agreement. Motion passed.**

Hugh Veit brought to the attention that the City of Fargo is charging for storm and sewer in the amount of \$300 a month. It is being put on the Comstock requisitions and Hugh is requesting a motion to reimburse Comstock for the expense. Megan made a motion to the request and Jeff seconded the motion. Motion carried.

Change orders were presented with Megan make a motion to accept and Jeff seconded. Motion carried.

Comstock CM #7, Fusion, Gast Construction, and Peterson Mechanical payments were approved to pay with Megan making the motion and Josh seconding. Motion carried.

Adjourned 9:45 a.m.

Respectfully submitted by Denise Laymon

Approved November 7, 2024